

Reading your invoice

You will periodically receive an invoice from EF as your tour approaches to keep you updated on your account status. Please read the **helpful hints about the sample invoice (at right)** to ensure you don't miss any important information!

1. Verify that your tour, departure dates and airport gateways are correct. (Details from Special Travel Requests, if applicable, are reflected here.)
2. Ensure that your first and last names here match your passport exactly. (Middle names are not required.)
3. Use your account and tour numbers to log in to your Tour Participant Site at eftours.com/student and check your balance and make payments online, 24 hours a day. Enroll in AutoPay, our monthly payment plan, to pay your invoice in convenient monthly payments charged to your credit card. See p. 15 for more details.
4. Please know your payment due date to avoid a late payment charge. See the payment schedule below for details.
5. Send in this remittance slip with your payments to avoid delays in processing.
6. Add insurance to your account by checking the box here and adding the cost to your total balance.
7. Check the yellow box for important information.



INVOICE
 Access your account online: 24-hour Automated Accounts line:
eftours.com 1-800-665-5364
 Business hours: Mon-Thurs 9-5:30 Local time; Friday

Group leader: Sally Neptune
 Requested tour: Spain's Golden Age (10 Days)
 Requested departure: Boston on 06/09/08
 Requested return: Madrid on 06/18/08

Invoice date	Invoice #	Account #	Tour #
12/23/2008	8201062	1340069	390884

2 EF TRAVELER
 ONE EDUCATION ST
 CAMBRIDGE, MA 02141

7 Thank you for choosing EF! Please note that if your payment is received after the deadline, a late fee will be applied. If your payment is not reflected on this invoice, it is likely the payment had not been processed at the time of this mailing. Please check our website to verify it has since posted.

Total charges	Total credits/payments	Balance	Minimum payment due	Due date
\$2,396.00	\$120.00	\$2,276.00	\$450.00	01/21/2009

Description	Date	Amount
Total Charges		
Lifetime Membership Fee	12/20/2007	\$95.00
Program Fee	12/20/2007	\$1,895.00
Departure Fees	12/20/2007	\$221.00
Weekend Supplement	12/20/2007	\$70.00
All Inclusive Insurance Plan	12/20/2007	\$115.00
Total Credits/ Payments		
Receipt- Transfer Payment	12/12/2005	-\$120.00

5 Please return this portion with your payment made payable to EF Educational Tours. Indicate your account number and tour number on your payment. Payments made in the last two weeks may not be reflected on this invoice. Please see reverse for frequently asked billing questions.

Take the opportunity now to select (X) any options that you haven't already chosen.

- All Inclusive Insurance
- Tour Cancellation and Interruption Insurance
- Medical and Accident Insurance
- Baggage and Property Insurance

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EF Institute Trust Account
 P.O. Box 4115
 Woburn, MA 01888-4115

NE/MRI
 Account #: 1340069
 Tour #: 390884
 Amount Due: \$450.00
 Amount Enclosed: _____

0001340069 040000390884 9 00037500 0 00227600 06

Payment schedule

Timeline	For applications received at EF by July 30, 2008	For applications received at EF after July 30, 2008 (or tours departing prior to Jan.1, 2009)	99 days prior to departure for all	85-75 days prior to departure
Amount due	\$150 deposit due 30 days after EF receives your application \$300 second payment must be received at EF by August 30, 2008	\$450 payment must be received 30 days after EF receives your application	Final payment due	Payment for add-ons, such as optional excursions, is due at the time of purchase; payment for insurance is due by 75 days prior to departure
Important information	A missed deposit deadline incurs a \$35 late payment charge and a missed second payment deadline incurs a \$40 late payment charge	Missed payment deadline incurs a \$75 late payment charge	Missed final payment deadline incurs a \$95 late payment charge	Your reservation is subject to cancellation if you have not yet paid in full by 85 days prior to departure; please see EF's cancellation policy in the Booking Conditions for details